



13 March 2026

Dear Parent/Carer,

RE: MOBILE PHONE POLICY

I am writing to inform you of an important update to our Academy's Mobile Phone Policy.

This follows new government guidance requiring all schools to implement a total ban on mobile phone use during the school day to improve focus, behaviour, wellbeing, and safety. In line with this national expectation, we are strengthening our existing approach so that students can learn in a calm, safe, and distraction-free environment.

Updated Policy – What This Means for Students

From Wednesday April 1st 2026, the following expectations will apply to all students:

1. Mobile Phones Must Not Be Seen or Heard

- Phones must be **switched off before entering the Academy site**.
- Phones must be kept at the **bottom of students' bags** for the entire school day, including break and lunchtime.

2. Phones Must Not Be Used At All

Students may **not** use their phones for any purpose, including:

- checking the time
- viewing timetables
- taking photos or videos
- revision or research
- texting, calling, or answering calls
- playing games
- listening to music
- watching or making videos

3. Students Must Be Prepared Without Their Phone

- Students must plan ahead and ensure they have everything they need for the school day.
- A paper copy of their timetable is available from Miss Young in the Library if required.
- If technology is needed for learning, the Academy will provide appropriate equipment such as tablets or cameras.
- Students with approved medical needs will continue to have the access they require. They will need to wear the lanyard provided and cannot use it for any other purpose.

Parents/carers wishing to contact their child during the day should do so via:

Email: admin@nottinghamacademy.org

Telephone: 0115 748 3380 (please select the appropriate option, including 'safeguarding' where serious).

Sanctions

To ensure consistency and fairness, the following sanctions will apply:

First Incident

- The mobile phone will be confiscated and can only be collected by a **parent or carer** at the end of the school day.

Repeated Incidents

- A higher sanction will be applied.
- The phone may be kept for more than one day.
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Refusal to Hand Over a Device

- This will result in a **one-day Fixed Term Suspension**.
- Further refusals will lead to escalating sanctions, such as a **two-day** or **three-day Fixed Term Suspension**.

Why This Policy Matters

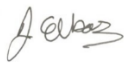
This strengthened approach:

- improves focus and behaviour
- reduces distractions
- protects students' privacy
- supports healthier social interactions
- helps all students engage fully in Academy life

We appreciate your support in reinforcing these expectations with your child and in helping us maintain a positive, safe, and purposeful learning environment for all.

If you have any questions or would like further clarification, please do not hesitate to contact the Academy.

Yours faithfully,



Mrs J Elbaz
Executive Principal
Nottingham Academy
#see it, take it, have to collect it