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15 September 2026

Dear Parent/ Guardian,

Your son/daughter has joined Nottingham Academy Sixth Form, and we would like to extend a warm welcome as they begin this important stage of their educational journey.

Transitioning from Level 2 to Level 3 learning represents a significant step up, with students encountering the demands of independent study for the first time. While they will be guided by their teachers, tutors, and the Sixth Form team, the support and encouragement from parents remains an essential part of their success.

Arbor App.

This App provides access to your child's timetable, attendance records, and feedback from staff, both positive and negative. If you haven't received instructions on how to access the app, please contact us at admin@nottinghamacademy.org, including your preferred email address.

Parent Pay

Sixth Form students are allowed to leave site during their free periods, break and lunch. If they wish to purchase lunch items on site, they need to set up a Parent Pay account which allows you to upload payment and then for your son/daughter to purchase food using a unique pin number. Further information can be found on www.nottinghamacademy.org

Important dates:

Sixth Form Open Evening: Monday 12th October 2025. 3.30pm until 6.30pm

Our Sixth Form Open Evening will take place on Monday 12th October. As part of the evening. We would also like to extend this invitation to parents and carers of our new Year 12 students. This will be an excellent opportunity to explore our new Sixth Form Hub, meet members of the Sixth Form team, and ask any questions you may have as your child begins their Sixth Form journey with us.

Year 12 Progress Day – 17th March 2027

A date for your diary and more information to follow.

I hope you find this information useful. We will continue to inform you of important dates as the academic year progresses.

16-19 Bursary

Last week we advertised the 16-19 Bursary. This is a Government Bursary to support young people who stay in further education or training with education-related costs, such as books, or equipment. Your son/daughter will be eligible if your household income is under £30,000 or/and if they receive Free School Meals.

All students have received the link to apply. The deadline for applications is 25th September 2026. (please find a copy of the letter attached)

Care Plans

If your son/daughter has a medical condition and you would like us to be aware of any specific needs required to support them, please contact the Sixth Form to request a form.

Finally, I would like to assure you that the Sixth Form Team are here to support your son/daughter and are all happy to answer any concerns or questions you may have.

You can contact the team on NAC-sixthformadmin@nottinghamacademy.org or calling 0115 748 3380 / 07900914916 (Sixth Form direct number)

Additionally, if you have a specific concern at any time during the academic year, please contact the relevant member of the Sixth Form:

Ms Beldham 'Standards & Progress Leader' (kbeldham@nottinghamacademy.org) If you have any concerns or questions about academic matters

Ms Todd 'Deputy Head – UCAS/Pastoral Support' (dtodd@nottinghamacademy.org)

For any other concerns or if you have any questions about your son/daughter's transition to Sixth Form please don't hesitate to contact me on smerrill@nottinghamacademy.org.

Yours sincerely,

Ms S Merrill
Head of Sixth Form